

Bookings are made on your behalf by SEAust and we will act as 'your agent'. This request is required in writing. All monies are collected via an itemised invoice and are due payable as per each invoice.

No bookings are secured until these booking conditions are returned, your deposit invoice is paid and third party booking conditions have been accepted on your behalf by us, your agent. All bookings must be paid for 10 days prior to travel or as otherwise stated on your Final Invoice. **All payments must be received before travel to pay third parties.**

Quotes: Costs are quoted on given numbers and will only vary if these numbers are altered, third party costs are changed without notice or if attractions, accommodation or transport requests are altered.

Deposits:

All deposits are non-refundable. In the case of travel restrictions imposed that are outside of your control any deposits may be requested to be transferred to a forward booking or tour. SEAust will request this on your behalf from all third parties. However, we have no liability for third parties and is not responsible for returning any deposits paid out to third party providers. No individual (student) refunds will be applied.

Final Payments:

Final Invoices will be raised on final numbers received from group. No refunds are given to individual students after Final Invoice has been issued to school. SEAust highly recommend students take out travel insurance if they are concerned about liability.

Transport:

Coaches are fitted with seat belts, air conditioning and adhere to all safety standards. Coach size depends on group numbers and availability. Flight booking conditions are referred to individual airline policies.

Notice of Liability:

All tour members must accept: School Excursions Australia do not undertake any liability for any loss, damage or injury that occurs in any connection with the supply from booked providers on your behalf by SEAust. Tour leaders must accept SEAust is a booking agent only and is not responsible for or to third party providers on your behalf.

Agreement to Provide Information:

Tour leaders agree to provide all information by due dates to School Excursions Australia needed to supply to third party providers to ensure itineraries, transport and accommodation needs are met. These dates will be provided as soon as possible on booking. SEAust take no responsibility on late changes and costs incurred due to these changes.

All extra details MUST be provided to SEAust as requested, including dietary requirements.

We would like to engage School Excursions Australia to act as our booking agent for our tour.

We have read and understand the above booking conditions and agree to them as stated.

Upon returning this form we would like to accept the quote given to us by School Excursions Australia and ask them to make all of the bookings necessary on our behalf. **Click on fields to enter data* **Esign accepted***

School Details			
School Name			
School ABN			
School Address			
School Email			
School Phone			
Accounts email			
Organising Teacher/s – please ensure we have a mobile of teacher attending excursion.			
Contact Name			
Contact email			
Contact mobile			
Contact Name			
Contact email			
Contact mobile			
Excursion/Tour Information			
Departure Date			
Duration/Destination			
Number of students		Number of Teachers	
Number of Extras		Year of Students	
Signed			
	Print Name	Signature	
Principal			
Organising Teacher			
Date			

Please return to info@schoolexcursionsaustralia.com.au to confirm your tour.
 Subject – (School Name) Booking Conditions